

CENTRAL TAEKWONDO ASSOCIATION
394 STORER AVENUE
AKRON, OHIO 44320
PHONE: 216-836-6985

A NON-PROFIT ORGANIZATION

The CENTRAL TAEKWONDO ASSOCIATION or the C.T.A. is a non-profit corporation involved in the Education, Promotion, and Stabilization of the Martial Arts. In essence the C.T.A. is an American institution, but it still retains strong international ties and heritage. Many different facets of the Martial Arts are represented and certified within the C.T.A. structure. Facilities are available for Taekwondo, Karate, Judo, Ju-Jitsu, Hapkido, Kung Fu, Weapons, and Police Training. Applied interests of the C.T.A. range from the Women's Anti-Assault Program (WAAP) for the physically untrained women, to full-contact karate training for the professional fighter.

The CONSTITUTION of the C.T.A. authorizes a Board of Directors overseeing the operation of both an executive and technical division. Elected officers, zone and district chairman, and the High Rank Council compose the Executive Board. Its duties are to run the administrative aspects of the C.T.A. collect and control all monies, gather and disseminate information, and to represent the membership in general. The Technical Board contains the committees necessary for the development of good physical skills, tournaments, certification, etc. Finally, four Directors have general modulatory control and exercise it in the interests of everyone involved.

ANY LEGITIMATE MARTIAL ARTIST OR GROUP MAY JOIN. Associated, Affiliated, Participating, or Sustaining membership may be obtained. The cost of full participation and benefits is \$15 per club per year, \$10 for each Black Belt certificate, and \$2 for each low rank certificate. Annual dues for clubs is payable in January of each year and the certification fees are due upon promotion on a one time basis.

Application for membership must include a full resume, and the background of the member, and should show name, rank, and address of the sponsor. Upon approval of the Application committee, charters, identification cards, certifications, patches, and newsletters will be tendered.

Having entered the C.T.A., the applicant is encouraged to participate on the committees and interests of his choice. Clinics, tournaments, and special projects, along with opportunity for advanced study and training are also offered.

Finally, the C.T.A. retains strong ties with the AAU and recognizes active training and competition as a key to International recognition. Many C.T.A. clubs hold AAU club sanctions and two Directors have International officials Certificates from WUKO.

Additional information may be obtained by writing or calling the above.

WHAT THE CTA MEANS TO YOU!!!!!!!

What is the Central Taekwondo Assn. ? Is it an association for the collecting of monies from testing fees? This is the primary question asked by the Black Belts who are not present at meetings and who have not registered the Kups from their gyms. Why should a Black Belt gym owner gym owner pay a fee for the testing and certification of any student. The Association didn't put the student in the door in the first place and isn't a Black Belt authority enough for the awarding of Kup ranks? Then why pay a tax on testing? What will it return? Does the gym owner have more say than the unencumbered Black Belt? If he pays all the required monies, he has a lot more invested in the Association, or does he?

Maybe the CTA is an association of gymnasiums? Then where does that leave the lone Black Belt? Should all gyms be registered? If they are registered, should they test and register all the students under the CTA? If they don't, can or should a penalty be enforced? Can a Black Belt belong to the CTA and not associate his gym? His gym is there and no one can dispute it, especially if he takes plenty of paying students to tournaments. There, who cares whether or not his gym belongs to an association?

The CTA is an association of Black Belts, for Black Belts, and directed by Black Belts. Not everyone can qualify for membership as a CTA Black Belt. He or she must be accepted by the entire Ranking and Certification Committee. Paperwork costs money. Mailing costs money. Each Black Belt pays a fee for registration and certification of the Dan Grace. All the dues collected are used to spread information and increase the prestige and knowledge of the CTA. The CTA is a not-for-profit organization run by a Board of Trustees and subject to the rules of the Internal Revenue Service of the United States of America. All of the funds

of the CTA go for the welfare and betterment of its' Yudanshakai.

Continued instruction and the opportunity for increased experience in the Martial Arts are available in order that the Black Belt may raise the Dan level. This grade is more valuable than the self-given rank, It is achieved under national credentials and with the consensus of all the Yudansha of the Association.

When the Black Belt opens a gym, he may want to offer his students the opportunity to register the ranks given them with this association. Many students can afford it and would do so without hesitation if they could. Can you imagine anyone with the money who wouldn't give such a paltry amount for receiving a handsome and nationally recognized certificate and card? You are a Black Belt and I'll bet you did !

The registration of Kup ranks is an optional affair. Our experience has been that, given the opportunity, approximately 50% will request CTA certification. The certification also provides security against losing the earned grade if the student might move or if the instructor stops teaching for any reason. The added sense of fraternity attained is especially important for the beginner to whom belonging is something talked and dreamed about. So, why not give the Kups a break and let them register if they want to?

The Association just can't enroll every Black Belt who comes along. The technical quality of a Dan can be ascertained but his ability to teach and award rank is not easily controlled. Paperwork and related, continued communications are involved. Consequently, there is a small certification fee for the chartering of a gym which helps to regulate, structure, and defray the operational expenses. If an unqualified instructor is awarding improper

certifications, the CTA can and will, with the concensus of the Central Committee, revoke or refuse to extend the charter, thus relieving the problem.

Time and effort should be spent to enroll good, qualified Black Belts. Current members should be encouraged to participate in meetings, clinics, and the exciting projects and developments of the Association. All students, including the lowest grades, should be given the opportunity to join.



George E. Anderson
Chairman of the Board
Central Taekwondo Assn



AGREEMENT

As the rank of _____ Degree Black Belt is a high position entrusted only to special individuals and as it conveys a great degree of trust and authority, giving the holder of such rank the capacity to thwart or traduce the designed course of the organization, the Board of Trustees of the Central Taekwondo Association, hereinafter called the CTA, has convened and considered the application of _____ for certification in the CTA at said grade. This document is drawn for the purpose of clarifying the understanding of principles upon which the CTA bestows the rank of _____ Degree on _____

The undersigned, _____, does hereby agree to the articles set forth here and does give his solemn pledge to follow and abide by the rules and regulations of the CTA as incorporated in its constitution and by-laws.

1. Agrees to uphold the principles of integrity as embodied in the CTA.
2. Agrees to register Taekwondo and Karate promotions, given or received, in the CTA.
3. Agrees to accept and recognize all ranking credentials certified by the CTA..

Through receipt of this consideration and for the fee paid, The Central Taekwondo Association agrees to bestow on _____ the collateral grade of Sixth Degree Black Belt, as originated by _____ and all the privileges and responsibilities therein.

In agreement this day ____ of _____ 197__ we set our hand,

Witnessed:

The Board of Trustees
The Central TAekwondo Association

<u>OFFICIATING LANGUAGE</u>		POINT AREA
<u>TERM</u>	<u>DEFINITION</u>	1. Facial 2. Neck Side 3. Chest 4. Stomach 5. Sides 6. Kidney
Charyut	Attention	TWO POINTS
Kyung Yea	Bow	Facial area foot attack one point
Chun Be	Ready	hand attack foot attack
I I Whah Jeon	First Round	knocked down
YI Whah Jeon	Second Round	RECOGNIZED
Sam Whah Jeon	Third Round	1. Back fist
Shi Jack	Begin	2. Fore fist
Kalyeo	Stop Match Temporarily	3. Side of Foot
Kae Sok	Continue Match	4. Ball of foot
Geu Mahn	End of Bout	5. Heel
She Gan	Time	6. Instep
Sung	Winner	7. Arch
Chung	Blue	WARNINGS
Hong	Red	1. Throwing
Chu-ee	Warning	2. Holding
Hana	One	3. Escaping
Tul	Two	4. Stepping out
Kam Jum	Deduction Point	5. Pushing
Twe Jang	Disqualification	6. Falling
Joo Sim	Referee	7. Stalling
Bu Sim	Judge	8. Pretending
Be Sim Won	Jury	9. Vital area attack
Ho-Goo	Chest Protector	10. Face fist attack
		PENALITY - 1
		Fallen attack
		face fist contact
		Break attack
		2 same warning 1 round
		<u>DISQUALIFICATION</u>
		1. Fist face injury
		2. Foot face injury
		3. Unsportsman -like
		4. Referees misconduct
		5. Unauthorized Attack
		6. 3 penalty points

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CONSTITUTION AND BY-LAWS OF THE CENTRAL TAEKWONDO ASSOCIATION

ARTICLE I - NAME

This organization shall be known as the CENTRAL TAEKWONDO ASSOCIATION, Herein referred to as the C.T.A.

ARTICLE II - LOCATION

The place of Ohio where the principal office this corporation is to be located in Akron, Summit County.

ARTICLE III - PURPOSE

The CENTRAL TAEKWONDO ASSOCIATION is hereby incorporated as a not-for-profit corporation, governed by its own constitution and by-laws in accordance with the laws and Constitution of the United States of America, for the purpose of binding together in fellowship all individuals and groups of individuals who are interested in the advancement of the self through training in the Martial Arts. The Central Taekwondo Association aims at providing leadership in the wide spectrum of activities that make up the Martial Arts to enable individuals to realize their own self-fulfillment. As a special thrust, the Central Taekwondo Association shall serve as a ranking and certification organization for students and activities in the Martial Arts, and shall assist its various members in the formulation of their own self-development through the recognition of rules, principles, and standards; the development of guidelines and procedures, and the recognition of achievement necessary for the legitimate and highest degree of proficiency in the Martial Arts.

The Central Taekwondo Association shall be charged with the formulation of activities and programs to affect the above goals. In all matters, the Central Taekwondo Association shall recognize the integrity and self-advancement of the individual as the highest goal, and, by the various means available, help members equip themselves culturally for better citizenship.

ARTICLE IV - FUNCTIONS

SECTION 1. The C.T.A. shall develop programs to effect the purposes of this organization by the various means available and shall develop programs to:

- a. Stimulate interest among its members and the general public alike.
- b. Cultivate the Physical, Mental, and Spiritual aspects of the Martial Arts.
- c. Spread the philosophical aspects of the Martial Arts.
- d. Promote the Sport and Art aspects of the Martial Arts.
- e. Provide for an atmosphere where the various people and groups involved can meet to share ideas.
- f. Foster fellowship in the Martial Arts.
- g. Raise the general quality of proactice in the Martial Arts.

SECTION 2. Among the various functions of the C.T.A. there will be:

- a. The certification of rank and the development of ranking procedures and requirements:
- b. The maintenance of records of rank advancement of the members.
- c. The development of procedures, guidelines, and qulifi-cations to upgrade and refine the practice of the Martial Arts.

- d. The development of highly qualified personnel to spread the benefits of constant practice in the Martial Arts.
- e. The recognition of individuals who have contributed to the advancement of the Martial Arts.
- f. The promotion of healthy competition in the Martial Arts by the Sanction of Tournaments which:
 - 1. Uphold the standars of fair competition and good sportsmanship; and
 - 2. Provide for qualified officials and competition for the safe and legitimate exposure of the Martial Arts.
- g. The development of tournament rules and procedures necessary to provide good, fair, and safe competition.
- h. The training of tournament referees, judges, officials, etc., necessary to provide for proper tournament competition.
- i. The development of rules of eligibility for competitors and tournament officials alike.
- j. The development of competition skills and of skilled competitors necessary for the excellance of athletics in the Martial Arts.
- k. The training and development of individuals with the skills (kata, kumite, officiating, etc.) that are necessary for a Martial Arts practioner in thid day and age.
- l. The upholding of the tradition of the Martial Arts in order that it may not be lost.
- m. The development of instructors and instruction techniques to enhance the practice of the Martial Arts.

SECTION 3. It shall also be considered that the C.T.A. shall include amont its functions:

- a. Cultural Exchange between countries through the cooperation with International organizations in the Martial Arts.
- b. Cooperation with other National organizations in the advancement of the Martial Arts.

- c. Encouragement of competition and exchange on both the National and International level.
- d. Encouragement of cooperation between colleges and universities to advance intercollegiate competition and sport.
- e. Education of people in the medical, social, and psychological fields to the physical, mental and spiritual benefits of training in the Martial Arts.
- f. Cooperation with all types of educational institutions for the development of physical education programs, credits, and non-credit programs, etc. for development in the Martial Arts and for the training of healthy individuals.
- g. Cooperation with the Amateur Athletic Union (AAU) for the advancement of competition in the Martial Arts.
- h. Cooperation with organizations for the development of Olympic Karate.
- i. Cooperation with groups in the development of contact sport Karate.
- j. Cooperation with public programs and institutions for the furtherment of the benefits and outgrowths of the Martial Arts.
- k. Education of police and other public safety officials in the rudiments of the Martial Arts in order that they may better serve the public.
- l. Education of women in the art of self-defense through various programs such as the Womens' Anti-Assault Program, etc.
- m. Education of the public to the benefits of training in Martial Arts and to provide for qualified training in this regard.

SECTION 4. The C.T.A. shall be limited in its functions to Conformance with Code Section 501 (c) (4) of the Internal Revenue Code of 1954 and to any other corresponding provision of any future United States Internal Revenue law.

ARTICLE V - JURISDICTION

The jurisdiction of this corporation shall comprise the United States of America and Canada, and any and all countries in good standing with the United States.

ARTICLE VI - EXISTENCE

The legal existence of this corporation shall be perpetual.

ARTICLE VII - STATUTORY AGENT

The Statutory Agent of this corporation shall be the Executive Secretary unless the Board of Trustees shall deem otherwise.

ARTICLE VIII - MEMBERSHIP

SECTION 1. Eligibility:

Only persons or groups seriously interested in participation to effect the purposes of this organization may apply to become a member.

SECTION 2. Classes and Types of Membership:

There shall be the following classes and types of membership:

- a. Participating: All individual members of this organization who are actively participating in the various activities common to the Martial Arts shall be a member of this class.
- b. Sustaining Members: Sustaining members shall consist of inactive grade level or Dan Level members who have but do not now actively participate in the Martial Arts; and all non-Martial Arts enthusiasts and organizations who wish to support the Martial Arts through their membership.

- c. **Affiliated Membership:** This class of membership is available to groups or individuals who do not use or meet the C.T.A. ranking requirements or procedures but who are active in the purposes of this organization. Individuals members of an affiliated member may be either accepted as an individual member or as an affiliated member.
- d. **Honorary Members:** This class of membership shall be by designation. Any individual or group who has given outstanding service to this organization or the Martial Arts in general may be eligible.
- e. **Associated Members:** This class of membership shall consist of all approved and registered instruction centers, groups, gyms, schools, etc., which meet to practice the Martial Arts.

Associated members are required to register all their members as members of the C.T.A.

SECTION 3. Any person who is eligible to become a member of any of the above classes of membership may become such a member as herein provided. Upon acceptance of such membership that member shall become subject to the Constitution and By-Laws and the authority of this organization.

SECTION 4. Other Affiliations:

- a. Members may be allowed to hold affiliation with other such Martial Arts organizations as long as such affiliation does not undermine, the integrity of the C.T.A.
- b. Members should not be actively engaged in the promotion or operation of any other Martial Arts organization which is not a member of the C.T.A. unless such activity is approved.

SECTION 5.

The C.T.A. reserves the right to deny membership in this organization to anyone who:

- a. Has committed a felony.
- b. Has an unsavory reputation or character.
- c. Refuses to uphold the Constitution or By-Laws of this organization.
- d. Desires to use the C.T.A. for his own political advancement in the Martial Arts and not the purposes of this corporation.
- e. Is known as a troublemaker.
- f. Refuses to follow the policies of this organization.
- g. Is not an active practitioner of the Martial Arts.
- h. Is in the opinion of the C.T.A. detrimental to the purposes of this organization, its principles, and its standards.
- i. Does not meet the standards of excellence required by the C.T.A. ranking requirements.

ARTICLE IX - PROCEDURE FOR ADMISSION

SECTION I. Any individual who desires to become a Dan Level member of the C.T.A. shall make application in writing through either the District or State Representative where the application practices or directly to the Central office. The application shall contain the following information:

- a. Full name, address, and telephone number.
- b. Birth Date.
- c. School where practicing and instructor.
- d. Style and rank.
- e. Brief summary of training.
- f. Proof of rank (preferably photocopy of rank certificate).
- g. Certification fee.

The application shall be forwarded by the District or State Official to the Central Office with the District or State Official's comments. The application shall then be approved or disapproved in accordance with C.T.A. requirements. Any application without the property certification fee shall be considered incomplete. Dan ranks may apply for affiliated as opposed to Dan Level membership if so desired or deemed appropriate.

No Official shall have the authority to approve or disapprove, an application for membership.

A list of District, State, and Regional Officials shall be maintained in the corporate office.

SECTION 2. Any Dan Rank who joins an associated member may apply for membership through that member.

SECTION 3. Only designated Dan ranking members within an associated gym or instruction center, shall have the authority to approve grade level membership. Such Dan member then becomes responsible to submit the certification fee to the C.T.A. and to report that member to the Executive Secretary so that membership can be reviewed and recorded.

SECTION 4. An application for Affiliated Associated membership shall be made in writing to the Central Office. The application must contain the following information:

- a. Class of membership desired - Affiliated or Associated.
- b. School name, address, and telephone number.
- c. Style, rank requirements.
- d. Head instructor, his rank, address, telephone number, and history.

- e. The names and addresses and ranks of all Dan ranks at the school.
- f. Summary of the history of the school.
- g. If Associated membership is desired, separate application must be submitted for all Dan ranks at the time of application. All low rank members shall be considered admitted at the time of acceptance of the Associated member and such member shall be then required to report all Grade level members and remit their certification fee.
- h. If an individual is applying for Affiliated membership, then he should submit the same information as a Dan rank would, however, he shall pay the fee for an affiliated member.

SECTION 5. Certification Fee:

Any application without the proper certification fee shall be considered incomplete. An Associated member once admitted shall become liable for the certification fee of his Dan Level and Grade Level members.

ARTICLE X - ADMISSION OF MEMBERS

SECTION 1.

The Executive Secretary shall be charged with keeping a membership file containing a list of all classes of membership, the date admitted, and their rank and rank promotions. Anyone who admits a member or promotes a member is charged with the responsibility to report such to the Executive Secretary.

SECTION 2. Grade Level:

Upon payment of the proper certification fee and the written approval of a designated Dan Level member as herein provided, a person may be admitted to Grade Level membership.

SECTION 3. Dan Level:

Upon payment of the proper certification fee a persona may be admitted to Dan Level membership in accordance with C.T.A. requirements.

SECTION 4. Associated Members:

Upon payment of the proper certification fee, Associated Members can be admitted in accordance with C.T.A. requirements.

SECTION 5. Affiliated Membership.

Upon payment of the proper certification fee, an Affiliated member may be admitted in accordance with C.T.A. requirements.

SECTION 6.

Upon acceptance, the appropriate certificate showing membership shall be awarded granting the member the privileges and charging the member with the responsibilities of the organization.

ARTICLE XI - DUES (CERTIFICATION FEES)

SECTION 1. Dues (certification fees) for all classes of membership shall be set by the Board of Trustees. At incorporation the certification fees or dues shall be assessed as set forthe below:

- a. Grade Level (kup): Two (2) dollars for admission and per promotion.
- b. Dan Level (Yudansha): Ten (10) dollars per admission and ten (10) dollars per promotion.
- c. Affiliated Members: Twenty -five (25) dollars per year.
- d. Associated Members: Fifteen (15) dollars per year.
- e. After June 30th, the certification fee for an associated member shall be ten (10) dollars for the remaining year, and for affiliated members it shall be fifteen (15) dollars for the remaining year.

SECTION 2. All affiliated and Associated Members certification shall expire December 31st of each year and shall not be extended until the proper renewal fee is paid.

ARTICLE XII - NON PAYMENT OF DUES

SECTION 1. Any membership class who fails to pay its annual dues or certification fee may be dropped from the membership rolls.

ARTICLE XIII - AUTHORITY

The authority of the C.T.A. shall be vested in the Board of Trustees. It shall be the responsibility of the Trustees or their representatives to keep the members posted on the activities of the organization.

ARTICLE XIV - FINANCIAL AND ACCOUNTING

SECTION 1. The Board of Trustees shall decide on all matters pertaining to the finances of the C.T.A. and it shall place all income into a common treasury.

SECTION 2. The Board of Trustees shall not permit the solicitation of funds in the name of the C.T.A. unless all of the funds so raised are to be put into the C.T.A. treasury.

SECTION 3. The Board of Trustees shall not permit the disbursement of C.T.A. funds for other than the conduct of C.T.A. activities in accordance with the rules and policies of the C.T.A. and in accordance with the law.

SECTION 4. All monies received shall be deposited to the credit of the C.T.A. and all checks shall be signed by the treasurer and/or any other such officer or officers, if any, as the Board of Trustees shall determine.

SECTION 5. The fiscal year of the corporation shall run from January 1st to December 31st.

SECTION 6. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensations for services rendered and to make payments and distribution in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the corporation shall not participate in, or intervene in, (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under Section 501 (c) (4) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law). Upon the dissolution of the corporation, the Board of Trustees shall, after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, education, religious, or scientific purposes, as shall at the time qualify as an exempt organization or organizations under

Section 501 (c) (4) of the Internal Revenue Code of 1954 (or the corresponding provision for any future Internal Revenue Law of the United States), as the Board of Trustees shall determine, Any of such assets not so disposed of shall be disposed of by the Court of Common Pleas of the County in which the principle office of the corporation is then located, exclusively for such purposes or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

SECTION 7. No member of this organization shall have any activities for monetary gain in the name of the corporation without the expressed written approval of the Board of Trustees of their designates.

ARTICLE XV - TERMINATION OF MEMBERSHIP

Membership may be terminated by resignation or by action of the Board of Trustees or as determined. All rights and privileges of a member shall cease upon termination of membership.

ARTICLE XVI - DISSOLUTION

The Board of Trustees only shall have the authority to adopt a resolution of dissolution in accordance with legal statute. An affirmative vote by a majority of the Board of Trustees is necessary for such action.

BY-LAWS OF THE CENTRAL TAEKWONDO ASSOCIATION

ARTICLE I - MEETINGS OF THE TRUSTEES

SECTION 1. Annual Meeting:

The annual meeting of the Board of Trustees of the C.T.A. shall be held in January of each year for the purpose of electing officers, receiving reports, and for the transaction of such business as may properly come before the meeting. The exact date and time of such meeting shall be set at least three weeks prior to January 1st.

SECTION 2. Notice of Meetings:

Written notice stating the time and place for meetings of the Trustees, and in case of a special meeting, the purpose or purposes for which the meeting is convened, shall be given either by personal delivery or by mail not less than 10 days nor more than 30 days before the date of the meeting:

- a. To each member entitled to notice of the meeting.
- b. By or at the discretion of the Chairman or Executive Secretary or any other person required or permitted by the regulations to give notice or the officer or person calling the meeting. In lieu thereof, notice may be given in such form as may be authorized by the members, from time to time, at a regularly convened meeting.

SECTION 3. Quorum:

- a. The voting members present at any meeting of the Trustees shall constitute a quorum for such meeting, but no action required by law, the articles, or the regulation to be authorized or taken by a specified proportion or number of the Trustees may be authorized or taken by a lesser proportion or number.

SECTION 3. (cont)

- b. The affirmative vote of a majority of the Trustees present shall be necessary for the authorization or taking of any action voted upon by the members unless otherwise stipulated.
- c. A Majority of the Trustees present at a meeting, may adjourn that meeting.

SECTION 4. Voting:

Each Trustee shall be entitled to one vote in person or by proxy. All proxies must be in written form and may be withdrawn at any time before such proposal or proposals to which the proxy refers are enacted.

SECTION 5.

A Trustee who is present at a meeting of the Trustees or a committee thereof at which action on any matter is authorized or taken and who has not voted for or against such action shall be presumed to have voted for the action unless his written dissent therefrom is filed either during the meeting or within a reasonable time after the adjournment thereof, with the person acting as secretary of the meeting or with the secretary of the corporation.

ARTICLE II - AMENDMENTS

SECTION 1. The constitution and by-laws may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the Trustees, provided notice of the proposed change is included in the notice of such meeting.

SECTION 2. All amendments once voted in shall take place immediately unless otherwise stated.

ARTICLE III - PARLIAMENTARY PROCEDURE

In the event of a dispute, the latest edition of Robert's Rules of Order shall govern any and all meeting of this organization.

ARTICLE IV - RECISSION

The authorization or taking of any action by vote, consent, waiver, or release of the Trustees may be rescinded or revoked either by the same vote, consent, waiver, or release as at the time of rescission or revocation would be required to authorize or take such actions in the first instance, subject to the contract rights of other persons.

ARTICLE V - UNANIMOUS WRITTEN CONSENT

SECTION 1. Action Without Meeting:

Any action which may be authorized or taken at a meeting of the members or of the Trustees, as the case may be, may be authorized or taken without a meeting with the affirmative vote or approval of, and in a writing or writings signed by a majority of the Trustees, as the case may be, who would be entitled to notice of a meeting for such purpose. Any such writing shall be filed with or entered upon the records of the corporation. Any certificate with respect to the authorization or taking of any such action which is required to be filed in the office of the secretary of State shall recite that the authorization or taking of such action was in a writing or writings approved and signed as specified in this section.

ARTICLE VI - BOARD OF TRUSTEES

SECTION 1.

The management of the property and all affairs of the C.T.A. shall be vested in the Board of Trustees. The number of Trustees shall not be less than three nor greater than ten.

SECTION 2. Members:

The Board of Trustees shall be selected by the corporation to serve for five (5) years staggered so that only one Board member comes up for review each year. At the time of review the other Board members may choose to continue his membership on the Board or terminate it, as they see fit.

SECTION 3. Vacancies:

If any vacancy occurs in the Board of Trustees, it may be filled by a majority vote of the remaining Trustees at any regular meeting or at any special meeting called for that purpose.

ARTICLE VII - MEETING, NOTICE & QUORUM

SECTION 1. Meetings of the Directors may be held at any place within or without the State.

ARTICLE VIII - TRUSTEES AND POWER

SECTION 1. The Board of Trustees shall have the power to appoint such standing and special committees as it shall determine and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board shall adopt such rules and regulations for the conduct of its meetings and the management of the C.T.A. as it deems proper.

ARTICLE IX - DUTIES OF THE BOARD OF TRUSTEES

- a. The Board of Trustees shall have such duties and as specified in the Constitution and By-Laws of this organization.
- b. The Board of Trustees shall also have authority to exercise jurisdiction in all matters not specifically outlined herein.
- c. The Board of Trustees shall have the responsibility of attending meetings and being active in the purpose and objectives of this organization. They shall also have the duty to keep other members informed on the function and activities of the C.T.A.
- d. The Board of Trustees shall have the duty to provide technical advice and assistance and to examine and grant promotions as allowed under the C.T.A. rules and regulations herein.
- e. The Board of Trustees shall have the duty to direct and control all activities and functions of this organization as they see fit.
- f. The Board of Trustees shall set standards for instruction and curriculum within the organization.
- g. The Board of Trustees shall be responsible for the policies and positions in the Martial Arts field both within and without the organization.
- h. The Board of Trustees shall have the authority to set such standing committees as they see fit to manage the activities of the C.T.A.
- i. The Board of Trustees shall have the final say in all matters affecting this organization, its members, and the purpose and objectives.
- j. The Board of Trustees may delegate any of its functions as they see fit, in order to facilitate the management of the C.T.A.

SECTION 2.

The Board of Trustees by a majority vote of those present at any duly constituted meeting, shall have the authority to discipline, suspend, or terminate the membership of any member when the conduct of such member is considered detrimental to the best interest of the C.T.A. The member involved shall be notified of such meeting, informed of the general nature of such charges, and given an opportunity to appear at the meeting to answer such charges.

ARTICLE X - GRIEVANCE PROCEDURE

SECTION 1.

Any grievance shall be made in writing, and a meeting will be set up within two weeks from the date such grievance reaches the committee. It shall be the duty of any C.T.A. member to make charges against members who violate the Constitution and By-Laws, rules, regulations, or procedure of the C.T.A.

All parties to the grievance, may if desired, attend the meeting and they shall be duly notified of the time, place, charges and outcome of such a meeting. Any appeal must be made in writing within ten (10) days.

SECTION 2. Reasons for Disciplinary Action:

- a. Violation of any of the provisions of the Constitution and By-Laws of this organization.
- b. Knowingly violating the rules and regulations of this organization.
- c. Malicious or disloyal acts against the C.T.A.
- d. Conviction of a felony.
- e. Knowingly misrepresenting any or overcharging on any official certificate issued by the C.T.A.

SECTION 2. (cont.)

- f. Knowingly making false representation as to rank or stature within the organization.
- g. Knowingly making false statements on application for membership or rank advancement.
- h. Conduct unbecoming a practitioner of the Martial Arts.
- i. Conduct detrimental to the organization.
- j. Malicious acts against any member of the C.T.A.
- k. Failure to remit certification fees and dues of members to the C.T.A.

ARTICLE XI - RESPONSIBILITIES OF THE MEMBERS

The membership shall be responsible to uphold the Constitution, By-Laws, rules, purpose, regulations, and responsibilities of membership in the C.T.A.

ARTICLE XII - ASSOCIATED MEMBERSHIP

Associated members shall have the responsibility to report all promotion of their students to the Application Committee and to remit the proper fee to the C.T.A. treasury. Failure to do so may result in disciplinary action.

ARTICLE XIII - PROMOTION

SECTION 1. All promotion must be made in accordance with C.T.A. requirements and procedure.

ARTICLE XIV - RANKING SYSTEM OF THE C.T.A.

RANKS	AGE	TITLE
Je-Dan (10th) over 10 years after Ku-Dan	70 years old or older 6	Hanshi over 15 years after Kyoshi and at least 55 years old or older
Ku-Dan (9th) over 9 years after Hachi-Dan	60 years old or older	
Hachi-Dan (8th) over 8 years after Shichi-Dan	50 years old or older	Kyoshi over 10 years after Renshi and at least 40 years old or older.
Shichi-Dan (7th) over 7 years after Roku-Dan	42 years old or older	
Roku-Dan (6th) over 5 years after Go-Dan	35 years old or over	Renshi over 2 years after 5th Dan and 35 years old or older
Go-Dan (5th) over 4 years after Yo-Dan	Under 35 years old	
Yo-Dan (4th) over 3 years after San-Dan	Under 35 years old	
San-Dan (3rd) over 2 years after Ni-Dan	Under 35 years old	No Formal Title
Ni-Dan (2nd) over 1 year after Sho-Dan	Under 35 years old	No Formal Title
Sho-Dan (1st) at least 2½ years training	No specific age	No Formal Title
Kup (kyu) ranks It is recognized that various systems use different types of Kup ranking	No specific age	below Brown recognized by different colors All Kup (kyu) ranks are considered white relative to black.

N.B. Titles may not be given irrespective of how high the rank, but must be awarded for exceptional achievement and outstanding character.